



City of San Antonio

Contract Summary Sheet

Date: 11/10/2022
Agenda Item: 22-187885

Name/Title: Annual Contract for HVAC Filters & Services - BESD 6100013480 LB	
Brief Description of Item(s) and Use: This contract will provide Building & Equipment Services Department with quality filters and filter replacement services to heating, ventilation, and air conditioning (HVAC) systems and HVAC supporting equipment at the following six locations: Public Safety Headquarters, Cliff Morton Development Business Center, Emergency Operations Center, Public Safety Answering Point 911 Emergency Dispatch, Animal Care Services, and City Tower.	
Total \$:	\$70,000.00 annually
Contract Period:	Upon award through November 30, 2023
Method of Procurement:	Cooperative (Texas Local Government Cooperative Purchasing - BuyBoard Contract #631-20)
Price Trend:	N/A
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	MB Dustless Air Filter Company, LLC dba Dustless Air Filter Company, 11515 N. Weidner Rd., San Antonio, TX 78233 (Local)
Previous Contractor(s):	N/A
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the Building & Equipment Services Department will continue to use the standard filters which do not offer the degree of air quality protection needed to ensure the safety and health of City staff and City residents. Lack of an annual contract could result in increased costs, or delayed delivery further having a negative impact on air quality and the lifespan of HVAC equipment.
Using Department (s):	Building & Equipment Services